

## **English Benchmark Instructions for Students**

Invigilators should make sure students are aware of the following information before taking a test. We suggest you give your test group the following instructions, in their own language. To ensure students are familiar with the test we also advise schools to run practice tests in small groups ahead of time and model how to sit, wear the headset, and how to answer. It may be helpful to run through the instructions when you do this too. Please note, practice tests are not scored.

- 1. This is an English test. You will be asked some questions and see some videos which show you how to answer them.
- 2. During the test sit with your hands in your lap unless you're answering a question. Don't hold the tablet in case you press the wrong button. (Model behaviour)
- 3. At the start you will be asked to check the sound to make sure you can hear the questions. A video will show you how to do this using a slider.
- 4. Some of the questions will record your answer. You'll be asked to count to check the app can hear you. You'll know it can if the light is green (red or yellow are too loud and no light is too quiet).
- 5. You must speak clearly throughout the test don't shout or whisper. (Model behaviour).
- 6. Your classmates are taking the test too, so ignore their answers. Don't be afraid to speak out loud and do your best.
- 7. Don't touch your microphone. Make sure it is in front of your mouth before the test begins. After that, don't touch it or cover your mouth. (Model behavior).
- 8. If you don't know the answer, try your best or say, "I don't know" in English. Then tap the Next button to move on. (Model behaviour).
- 9. Each test question is timed and you need to answer before the time runs out. You'll see a timer at the top on the right. It will turn red when the time is running out. When the time is up, the test will move on to the next question.
- 10. You can click Next at the top of the screen when you are ready to move on to the next question if the time is not up.
- 11. You can't go back, listen again, or change your answers so listen or read the question carefully, and try to answer correctly.
- 12. If a screen with a hand on appears, put up your hand to get help. Don't shout for help.
- 13. A Well Done sign will appear when you've finished the test. Sit silently until everyone has finished so you don't make a noise or disturb them.
- 14. Remember, if you need help, put your hand up and don't call out.

When you're ready, tell the children to press Start on the app and enter the access and test codes. They will need to tap SIgn In to start the test.

For further support, contact your Pearson representative or contact us through the Help Site. <u>https://mypearsonhelp.com/</u>

